

Damage Deposit form

Damage deposit Procedure

As per our Booking Conditions the "damage deposit" is an essential part of your property booking. The deposit is taken for the sole purpose of insuring the owner's possessions, fixtures, furniture and fittings against accidental loss or damage during your stay at the property.

The damage deposit can be paid by either of two simple methods:

1. By Credit Card Authorisation. This is the most common form of guarantee, as no money has to change hands, unless loss or damage occurs. If this option is chosen please complete and return the section below. Upon your return this authorisation can be returned to you or destroyed.

OR

2. By means of a signed credit card slip which will be processed upon your arrival while your checkin report is completed, which will then permit us to give you the keys to the property.

In both cases, the form or the credit card slip will be invalidated within three weeks of your return home, upon approval from our local representatives Villas & Vacations after they have either inspected the villa personally or had persons inspect the property on their behalf. We must stress therefore that you **MUST** also report any accidental loss or damage (however minor) if and when it occurs. Please also report any problems or breakages if they are found on arrival. This will save any misunderstanding once your rental period has expired. (Please also see Terms and Conditions regarding Damage Deposits).

To speed up arrivals, we propose that you use this credit card authorization form. Please complete the following section in full: (Please return by fax or email)

Mr/Mrs/ Ms	First Name:	Last Name:
Address(<i>please include postcode</i>)		
Booking Reference: _____ (please fill in)		
I authorize the following credit card details to be held by Villa Club Ltd in case of accidental loss or damage to owner's possessions, fixtures, furniture and/or fittings at _____ (property name), between the dates ___/___/___ and ___/___/___. For this, I will provide my credit card details and sign this form accordingly:		
Signature:		Date:
Credit Card details:		
Name of credit card holder (as it appear on the card):		
Credit card number:	Expiry date:	3 digits:



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